



IBFD 9th Africa Tax Symposium

Nairobi, Kenya, 29-31 May 2023

Useful information



Useful information

This year's symposium will be held at:

[Safari Park Hotel](#)

Kasarani off Thika Road,
Nairobi, Nairobi 00100, Kenya
Tel: +254 709 732000

reservations@safariparkhotel.co.ke

Accommodation

Please book your accommodation with a hotel of your choice directly. IBFD does not handle any hotel reservations.

If you wish to book accommodation at the Safari Park Hotel, please click on the following link and log in to receive IBFD's special rate during the symposium:

[Safari Park Hotel – Booking link IBFD](#)

Please **log in** (top right) with username: IBFD, password: Sph##2024

A list of alternative hotels in Nairobi is provided at the end of this document.

Please make your own arrangements for travel from the hotel you are staying at to the venue and back. IBFD does not provide any shuttles.

Travel arrangements

Please make your own travel arrangements to and from Kenya and book your accommodation with the hotel directly.





Useful information

Airport

The nearest international airport is Jomo Kenyatta International Airport (NBO). The airport is located 24km (approx. 30 mins. drive) from the Safari Park Hotel.

Transfers

Airport: It is highly recommended that you book your airport transfer directly with the hotel you are staying at. The Safari Park Hotel charges approximately USD 40.00/transfer.

Transfers between hotels: Please make your own arrangements for travel from the hotel you are staying at to the venue and back. IBFD does not provide any shuttles.

Payment of the registration fee

Payments can only be made online, via credit card. Payment on-site and/or in cash is not permitted.

In exceptional cases, we do accept bank transfers. Please contact conference@ibfd.org if you wish to make a bank transfer.

Kindly note that payment in full has to be received prior to the start of the meeting to gain access to the conference.





Useful information

Discounts

If you are a member of one of the following groups, you may be entitled to receive a discount: African government officials, African tax authorities, authors and correspondents. Please contact IBFD at conference@ibfd.org to receive your promotional code.

There is no discount for university staff or students.

Early-bird fee: Please note that this fee only applies for payments received in full **before** the deadline.

Electronic Travel Authorisation (eTA)

All visitors who intend to travel to the Republic of Kenya **must have an approved** Electronic Travel Authorisation (eTA) **before** the start of their journey.

[Kenya Electronic System for Travel Authorisation \(eTA\) \(etakenya.go.ke\)](https://etakenya.go.ke)

Please use the official Kenyan website only, and not any other links!

<https://www.etakenya.go.ke/en>

The section “How to Apply” provides useful information when submitting your eTA.

Confirmation of your flight and accommodation and a passport valid for a minimum of 6 months beyond visa issuance and/or date of entry are required for the eTA.

Applications are processed within 3-5 working days. However, applicants are strongly advised to submit the eTA request as soon as possible in case of delays.





Useful information

eTA invitation letter

If you need an invitation letter, please contact conference@ibfd.org with the subject “Invitation letter”.

Presentation slides

The presentation slides of the Masterclass and the Symposium will be shared within a few weeks after the meeting.

Certificate of attendance

Certificates of attendance will be provided on the last day of the symposium after the last session.

No CPD certificates are provided for attending the symposium.

Dress code

The dress code is business casual. We kindly ask you not to wear jeans.

The gala dinner is your chance to dress to impress. Party attire or your national dress is most welcome.

Excursions:

Half-day excursion on Friday afternoon, 31 May 2024: Nairobi National Park

Bosco Dream Tours is the hotel’s tour operator, offering the following excursion after the closing ceremony of the symposium:



Departure from Safari Park Hotel at 13:45 (lunch boxes will be provided by the hotel), with arrival at the park around 15:00. It is a home to wildlife, including lions, zebras, buffalo, hippos, rhinos, hyenas, giraffes, leopards, elands, ostriches and various other bird species. Return to the hotel will be around 19:00.

Prices range from USD 270/pp (for 1 person) to USD 100/pp (for 6 persons).

If you wish to receive further information or book another tour or a safari, please contact Bosco Dream Tours (or any other tour operator) directly.

Please note that IBFD is not involved in tour bookings.

Bosco Dream Tours

boscossafari@gmail.com

(This tour operator is based at the Safari Park Hotel)

Conference language

The official language of the symposium is English. Simultaneous interpretation in French and English will be provided throughout the meeting. All documents will be available in English and French.



General information about Kenya

Geography

The geography of Kenya is diverse, varying amongst its 47 counties. Kenya has a coastline on the Indian Ocean, which contains swamps of East African mangroves. Inland are broad plains and numerous hills.

Climate

The climate of Kenya varies by location, from mostly cool every day to always warm/hot by mid-afternoon, with elevation being the major factor in determining temperature levels. In Nairobi, at 1,798 m. (5,899 ft), temperatures range from 9-27°C (49-80°F). In May, it can be slightly chilly in the evening, so please bring an extra jacket or a shawl.

Currency

Kenyan Shilling (KES)

US dollars are accepted almost everywhere in Kenya.

It is recommended to bring some US dollars in cash, as not all ATMs allow cash withdrawals from foreign bank accounts.

USD 1 = approx. KES 160; EUR 1 = approx. KES 170

Drinking water

It is not safe to drink tap water in Kenya. To avoid health problems, use only bottled or filtered water for drinking and brushing your teeth.

Language

Official: Swahili and English

Plastic

Please note, all kinds of plastic bags are **illegal**, and bringing in plastic will be fined. Please



be advised to leave plastic bags on the plane before entering the airport.

Time zone

The time zone in Kenya is UTC+3. Kenya observes Eastern Africa Time all year.

Vaccination

Kenya does not require mandatory vaccination.

However, you are strongly advised to consult your travel doctor for advice.

Prophylaxis for malaria in certain areas

Please consult your local travel doctor to ensure you have accurate information applicable for the duration of your stay.



Hotel	Distance from Safari Park Hotel
Hotel La Mada – Mada Hotels , 3*	4.5 km, approx. 10 mins. drive
Holiday Inn – Two Rivers Mall Hotel , 4*	12 km, approx. 25 mins. drive
The Luke Hotel , 3*	1.7 km, approx. 5 mins. drive
Sunstar Hotel , 3*	2 km, approx. 5 mins. drive
Sportsview Hotel Kasarani , 3*	6 km, approx. 10 mins. drive
Stardom Hotel Kasarani , 3*	7 km, approx. 15 mins. drive
Hotel Villa Rosa – Kempinski , 5*	10 km, approx. 15 mins. drive
Mövenpick Hotel & Residences , 4*	11 km, approx. 20 mins. drive
Radisson Blu Hotel – Arboretum , 4*	12 km, approx. 15 mins. drive (depending on traffic)
Pullman Nairobi Upper Hill , 5*	13 km, approx. 20 mins drive (depending on traffic)
Mercure Nairobi Upper Hill , 4*	13 km, approx. 20 mins drive (depending on traffic)
Radisson Blu Hotel – Upper Hill , 4*	15 km, approx. 20 mins. drive (depending on traffic)

